

Level 3 Financial Services Administrator.

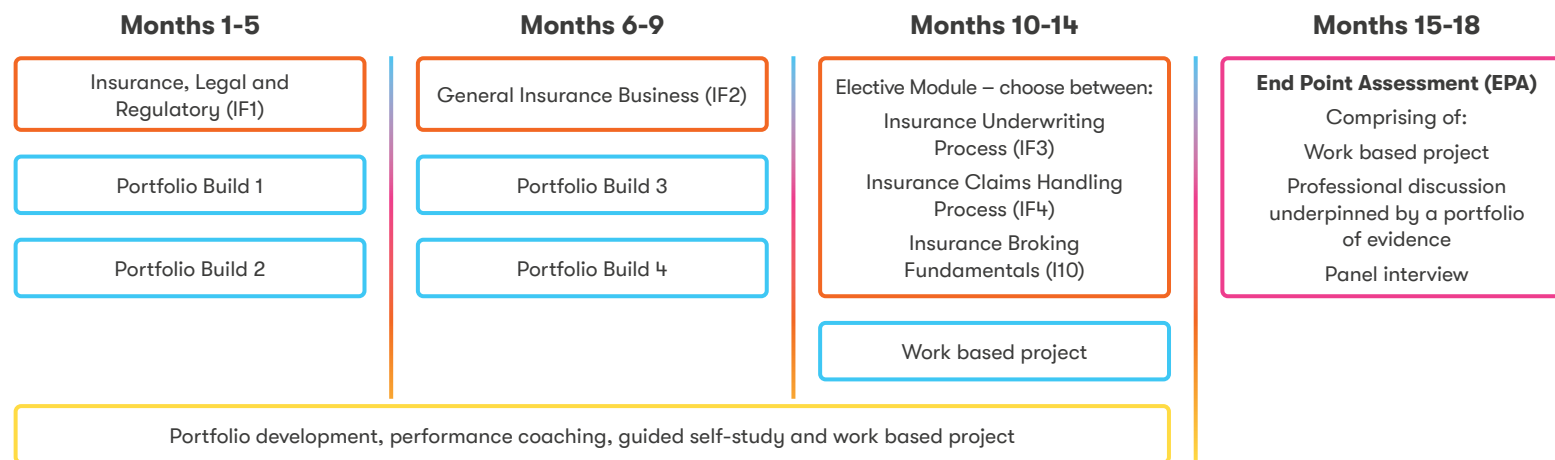
CII Certificate IF pathway

This programme will develop your professional skills and workplace performance as a financial services administrator. Built around the Chartered Insurance Institute (CII) Certificate in Insurance, you can choose between an Insurance Fundamentals (IF) or a London Markets (LM) pathway. You'll learn how to build professional relationships within the context of insurance and regulatory frameworks, while developing transferable skills across the financial services industry that offers flexibility to support your future career.

To apply for this programme you must be employed in a relevant role, and, as a minimum requirement, have:

- Five GCSEs with grades 9 to 4 (A* to C), including English and maths, or equivalent, or
- Relevant work experience, or
- Level 2 maths and English with BPP

18-month programme (inc. EPA)



Apprenticeship standard

 Financial Services Administrator

Qualification achieved

 CII Certificate in Insurance

Structure and commitment

 Module delivery: Online live

Three modules delivered weekly via online live lectures (two hours per week)

 Coaching: Online

Performance Coaches to push you further, with six-weekly sessions to review your progress, give constructive feedback, support your studies and identify new challenges and opportunities (one hour)

 Guided self-study: Online on-demand

Our Virtual Learning Platform provides you with 24/7 access to your materials, specialist insights and extra study support from wherever you are (approx. three hours per week)

 Work based project

Show day-one impact by completing workplace projects with new skills and knowledge that also count towards your portfolio of evidence for the End Point Assessment (EPA)

Additional benefits

- ✓ Our programmes are designed in collaboration with top employers and industry leaders, ensuring that your learning makes an immediate impact
- ✓ Tutors bring their industry experience to your training to ensure you've got the practical skills that enhance your performance from day one
- ✓ Progression pathways to take you from entry level to industry specialist
- ✓ BPP Community: join the online community for exclusive mentoring and networking opportunities, and make social connections with your fellow learners

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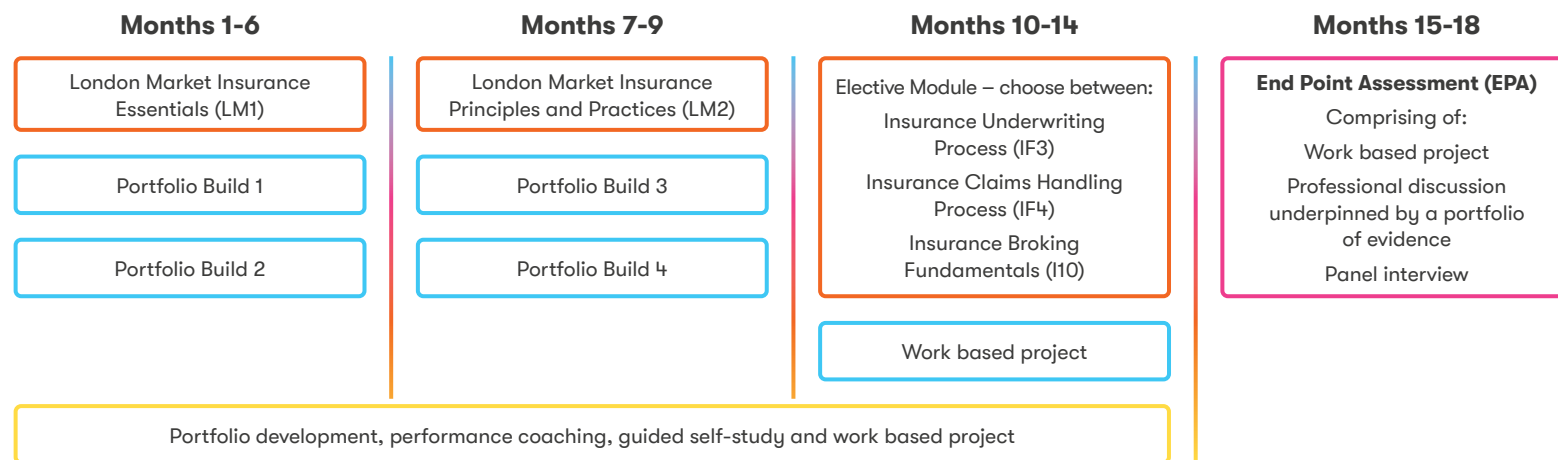
CII Certificate LM pathway

This programme will develop your professional skills and workplace performance as a financial services administrator. Built around the Chartered Insurance Institute (CII) Certificate in Insurance, you can choose between an Insurance Fundamentals (IF) or a London Markets (LM) pathway. You'll learn how to build professional relationships within the context of insurance and regulatory frameworks, while developing transferable skills across the financial services industry that offers flexibility to support your future career.

To apply for this programme you must be employed in a relevant role, and, as a minimum requirement, have:

- Five GCSEs with grades 9 to 4 (A* to C), including English and maths, or equivalent, or
- Relevant work experience, or
- Level 2 maths and English with BPP

18-month programme (inc. EPA)



Technical modules



Professional qualification



Apprenticeship standard



Financial Services Administrator

Qualification achieved



CII Certificate in Insurance

Structure and commitment



Module delivery: Online live

Three modules delivered weekly via online live lectures (two hours per week)



Coaching: Online

Performance Coaches to push you further, with six-weekly sessions to review your progress, give constructive feedback, support your studies and identify new challenges and opportunities (one hour)



Guided self-study: Online on-demand

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Work based project

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Additional benefits



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