

Solicitor.

Level 7 Apprenticeship

As part of the programme, you will be expected to meet the Knowledge, Skills and Behaviours outcomes detailed below.

Your Line Manager will need to demonstrate how you will meet these outcomes during your programme, by completing a form during the application process.

Core Knowledge	Learning Outcomes
Ethics, professionalism and judgement	<ul style="list-style-type: none"> • Act honestly and with integrity, in accordance with the law and with regulatory requirements and the Solicitors Regulation Authority (SRA) Handbook and Code of Conduct • Maintain the level of competence and legal knowledge needed to practise effectively, taking into account changes in your role and/or practice context and developments in the law • Work within the limits of your competence and the supervision which you need • Draw on a sufficient detailed knowledge and understanding of your field(s) of work in order to practise effectively • Apply understanding, critical thinking and analysis to solve problems
Technical Legal Practice	<ul style="list-style-type: none"> • Obtain relevant facts • Undertake legal research • Develop and advise on relevant options, strategies and solutions • Draft documents which are legally effective and accurately reflect the client's instructions • Undertake effective spoken and written advocacy • Negotiate solutions to clients' issues • Plan, manage and progress legal matters and transactions
Managing yourselves and your own work	<ul style="list-style-type: none"> • Initiate, plan, prioritise and manage work activities to ensure that they are completed efficiently, on time and to an appropriate standard, both in relation to your own work and work that you lead or supervise • Keep, use and maintain accurate, complete and clear records • Apply good business practice
Working with other people	<ul style="list-style-type: none"> • Communicate clearly and effectively, orally and in writing • Establish and maintain effective and professional relations with clients • Establish and maintain effective and professional relations with other people