## **Level 3 Data Foundations.**

The Level 3 Data Foundations Apprenticeship is perfect for anyone eager to get to grips with fundamental data analysis tools and techniques. Whether you're just starting out in a data role or are in a non-data role that involves working with data, this programme will give you the skills to confidently process, analyse and present data. You'll learn how to source, format, and handle data securely and accurately, ensuring rigorous reliability for analysis. You'll explore data analysis techniques, effective data presentation strategies, and efficient data handling methods, ensuring a comprehensive grasp of how these elements come together to enhance business intelligence and operational efficiency.

To apply for this programme you must be employed in a relevant role, and, as a minimum requirement, have:

- Five GCSEs with grades 9 to 4 (A\* to C), including English and maths, or equivalent, or
- Relevant work experience

## Three delivery options to suit your needs

Delivery option	Online Weekly	Online Monthly (Block Release)	Intensive (Block Release)
Structure	Online live: Two to three hours per week	Online live: Monthly over full-day blocks	Face-to-face residential or online live: Intensive blocks, up to 12 hours per day
Benefits	Flexibility to accommodate professional and personal commitments	More structured time given to embed learning	Fast-paced, accelerated learning Vendor certifications embedded allowing learners to gain valuable credentials
Who is it for?	Professionals balancing work and study	Re-skillers and school leavers	Professionals looking for a highly focused and intensive learning experience
Delivered by	ВРР	Estio	Firebrand







#### **Built for performance**

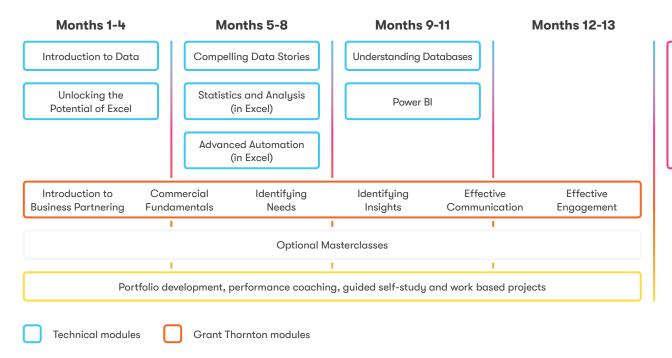
- Programmes designed and delivered by expert tutors with industry experience
- Dedicated Performance Coach, qualified in both coaching and their specialist subject area
- Back-up from a multi-disciplinary performance team
- Market-leading online live learning experience
- 24/7 access to programme materials, enrichment resources, study support and specialist insight via our virtual learning platform
- Mentoring, networking and peer support through BPP Community, including our Student Ambassador Network
- Learning pathways built using a 'stretch and challenge' model by design
- Progression pathways that can take you from entry level to specialist expert
- Dedicated Functional Skills support if required

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# **Delivery option one:** Online Weekly

Flexible learning that fits to your schedule, with two to three hours of online live lectures and seminars.

## 16-month programme (inc. EPA)



## Months 14-16

### **End Point Assessment** (EPA)

Comprising of: Scenario demonstrations with questioning Professional discussion underpinned by a portfolio of evidence

### **Apprenticeship standard**



Data Technician

#### Delivered by



#### Structure and commitment



Module delivery: Online live

Seven modules delivered weekly via online live lectures (two or three hours per week)



### Coaching: Online

Performance Coaches to push you further, with six-weekly sessions to review your progress, give constructive feedback, support your studies and identify new challenges and opportunities (one hour)



## Guided self-study: Online on-demand

Our Virtual Learning Platform provides you with 24/7 access to your materials, specialist insights and extra study support from wherever you are



#### Work based projects

Show day-one impact by completing workplace projects with new skills and knowledge that also count towards your portfolio of evidence for the End Point Assessment (EPA)

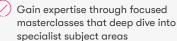
#### **Additional benefits**



Six enrichment modules developed and delivered by our partners, Grant Thornton



(/) Choice of four pathways: Core, data for managers, data for HR professionals, and data for finance professionals. Role based pathways include additional masterclasses, professional workshops and case studies that explore how data can be used specifically within the role

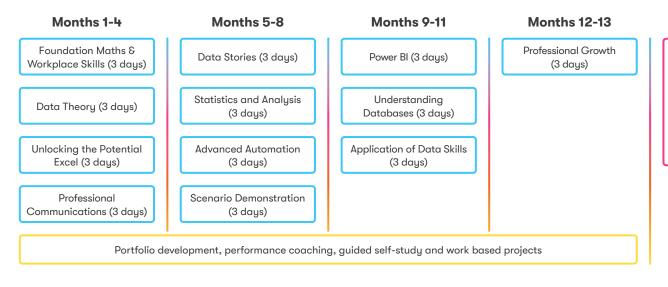




# **Delivery option two:** Online Monthly (Block Release)

Structured to focus your learning, with online live lectures and seminars delivered over monthly full-day blocks.

## 16-month programme (inc. EPA)



#### Months 14-16

## **End Point Assessment** (EPA)

Comprising of: Scenario demonstrations with questioning Professional discussion underpinned by a portfolio of evidence

### **Apprenticeship standard**



Data Technician

#### Delivered by



#### Structure and commitment



Module delivery: Online live

12 modules delivered in full-day blocks via online live lectures



#### Coaching: Online

Performance Coaches to push you further, with monthly sessions to review your progress, give constructive feedback, support your studies and identify new challenges and opportunities (one hour)



## Guided self-study: Online on-demand

Our Virtual Learning Platform provides you with 24/7 access to your materials, specialist insights and extra study support from wherever you are



#### Work based projects

Show day-one impact by completing workplace projects with new skills and knowledge that also count towards your portfolio of evidence for the End Point Assessment (EPA)

#### **Additional benefits**



Cohort start dates run every month



## **Delivery option three:** Intensive (Block Release)

Highly focused and intensive training delivered either face-to-face at one of our residential centres, or online live.

## 16-month programme (inc. EPA)

## Months 1-4 Months 5-8 Months 9-13 Data Technician Fundamentals Data Analusis and Visualisation Database Essentials (3 days) with Excel (2 days) (2 days) **Data Technician Concepts** Communication with Stakeholders **Sharing Findings** (4 days) The Importance of Data to my Extracting Data and Law, Policies and Procedures Role and my Organisation Preparing Data How I Keep my Skills Relevant How I Operate as Part of a Team **Producing Analysis** Portfolio development, performance coaching, guided self-study and work based projects CERTÍPORT i=∂ Certifications

Work based projects

## Months 14-16

## **End Point Assessment (EPA)**

Comprising of:

Scenario demonstrations with questioning

Professional discussion underpinned by a portfolio of evidence

## **\$\$FIREBRAND**

Certiport: IT Specialist - Databases/

Technical modules and certifications

Logical Operations: Data Analysis and Visualisation in Excel

Part of the **BPP** Education Group

Disclaimer: This information is accurate as at the date of publication, July 2024. It is subject to change. This document is for guidance only and does not form part of any contract. For more, visit bpp.com. @BPP 2024. 11739

### **Apprenticeship standard**



Data Technician

#### Delivered by



Firebrand

#### Structure and commitment



### Module delivery: Face-to-face or online live

Four modules delivered in intensive blocks, with training lasting up to 12 hours per day. Choose to attend either face-to-face or online live

#### Face-to-face

- · Residential block delivery at our Wyboston Lakes training centre
- · 24/7 access for self-paced additional study
- All meals provided

#### Online live

· Join sessions live from wherever you are, with full audio and visual capability



#### Coaching: Online

Performance Coaches to push you further, with monthly sessions to review your progress, give constructive feedback, support your studies and identify new challenges and opportunities (one hour)



## Guided self-study: Online on-demand

Our Virtual Learning Platform provides you with 24/7 access to your materials, specialist insights and extra study support from wherever you are



#### Work based projects

Show day-one impact by completing workplace projects with new skills and knowledge that also count towards your portfolio of evidence for the End Point Assessment (EPA)

#### Additional benefits



Recognised national certifications included as part of the programme



Tried and tested approach of accelerated and immersive learning through our lecture, lab and review process



All facilitation queries answered within 72 hours